



Course: *L0141 Instructional Presentation and Evaluation Skills*

Course Dates:

May 31 – June 2, 2016

Travel Dates:

Monday, May 30 and Friday, June 3, 2016

Course Length:

This course is three (3) days in length.

Location:

Center for Domestic Preparedness (CDP)
61 Responder Dr.
Anniston, AL 36205

Course Description:

Participants have several opportunities to practice presentation and instructional skills, first as spokespersons for small groups, and then during short duo presentations, 3-minute individual presentations, and finally, 20-minute individual presentations using material related to their own programs or functions. Detailed feedback is provided following presentation.

Course Goal:

Upon completion participants will be able to:

- Establish a conducive learning environment.
- Demonstrate effective instructional presentation skills.
- Demonstrate skills for facilitating classroom interactions.
- Describe ways to manage the learning process.
- Apply skills to measure training results.

- Deliver three instructional presentations, using guidelines from the course assessment checklist, and participate in their evaluations.

Target Audience:

Subject Matter Experts (SMEs) who have the responsibility to deliver FEMA Qualification System (FQS) Training.

To Apply:

Please forward the completed General Admission Application form, 119-25-1, with signatures to Kristin.Kendall@fema.dhs.gov.

The FEMA Form 119-25-1 must be submitted by May 2, 2016, 12:00pm.

Travel Authorizations

For students who require this course under the FQS, the Workforce Development Division (WDD) will fund travel and provide the Travel Authorization and Funding for the training activity.

Lodging is provided for course participants on the CDP campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity.

Students who have been accepted into the class will receive a comprehensive email from WDD two (2) to four (4) weeks prior to the course delivery date with travel and timesheet information.

Notice to Applicants for EMI and CDP courses:

Individuals applying for EMI and CDP courses will be required to register using the FEMA Student Identification (SID) number.

TRAINING OPPORTUNITY

This number will be used in place of the Social Security Number (SSN) on your application form.
The SSN is no longer required.

How do I obtain my FEMA SID number?

Step 1: To register, go to

<https://cdp.dhs.gov/femasid>

Step 2: Click on the "Need a FEMA SID" button on the right side of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Step 4: You will receive an email with your SID number. You should save this number in a secure location.

EMI Point of Contact:

For additional information contact the course manager, Kristin Kendall, at (301) 447-3984 or by email at: Kristin.Kendall@fema.dhs.gov.

TRAINING OPPORTUNITY